



**BREAKFAST AND AFTER SCHOOL CARE**

If you wish to enquire about a booking for the first half of the Autumn term 2022, please contact us by email at [connectionsclub@chi.rbksch.org](mailto:connectionsclub@chi.rbksch.org)

**Autumn Second Half Term 2022,  
Mon 31/10/22 to Fri 16/12/22  
(7 complete weeks)**

**Bookings**

We will roll over your existing booking from Autumn 1 2022 to Autumn 2 2022. Only submit a Booking Request Form if you wish to make a NEW Booking Request. Requests are considered on a first come, first served basis and availability is limited.

(Submission of a Booking Request Form should automatically generate a receipt email form 'Google Forms' as soon as you click 'submit' (check your junk/spam folder). Please check carefully the details you have submitted to us. Note - the email does not confirm your child's place. Please wait for a confirmation email from Connections before you assume your booking is accepted).

<b>Important Dates</b>	
Booking Request Form opens	22/09/22, 9.00am
Deadline for submission of new Booking Request Forms/ termination of agreement / requests for changes	02/10/22
Fees applied to ParentPay	04/10/22
Parents' payment deadline for all types of payment including Voucher, HMRC and ParentPay	09/10/22

**Payment**

Booking and payment is required in advance for the whole period (31/10/22 to 16/12/22). Fees for confirmed bookings will be applied to ParentPay which will automatically reduce any Connections credit you may have. Please check your ParentPay balances after 04/10/22. Remember – a positive BLUE balance figure indicates a credit amount. A negative RED balance figure means payment is required and it must be received by the deadline shown above. Late payments will forfeit your child's attendance.

We need a minimum of four school days to process changes to your booking. These are subject to availability and any successful requests received after the deadline shown above will incur our administration charge as described in our Terms and Conditions. Credit arising from your amendment will be added to your ParentPay account for use towards future Connections fees. Refunds are not offered.

**How Connections will operate for Autumn 2 2022**

We hope to continue to operate as we did pre-Covid but will adjust at short notice should the government direct. Unfortunately we are unable to take bookings of Ad Hoc sessions. There is more information about Connections on the school website; in particular our FAQs may be helpful. We look forward to welcoming your child to our club.

**Link to Booking Request Form:** <https://forms.gle/3bYdJt14Tcqbpi93A>