

CHARGING and REMISSIONS POLICY

Value Statement (who we are):

Coombe Hill Infants' School is an inclusive, community school with a strong tradition of mutual respect and tolerance within a nurturing family environment.

We provide an outstanding education for all children.

Vision Statement (what we strive for):

Our vision is to develop strong minds, bodies and spirit in preparation for life. We sow the seeds of curiosity, enthusiasm and resilience to ensure all children continue to delight in their lifelong love of learning.

Statutory

Responsibility: Headteacher

Reviewed : Spring 2025

Reviewed by: Resources Committee

Next review Date: Spring 2028

“Safeguarding is everyone's responsibility”

Coombe Hill Infants' School complies with the relevant legal duties as set out in the Equality Act 2010 and the Human Rights Act 1998; we promote equality of opportunity and take positive steps to prevent any form of discrimination, either direct or indirect, against those with protected characteristics in all aspects of our work.

INTRODUCTION

The Governing Body upholds the principle of free education but recognises that there are many additional activities which take place both within and outside school hours including Clubs and trips which make a valuable and social education.

CHARGES

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

1. Activities Outside School Hours

The full cost at the Governors' discretion of any activities deemed to be optional extras taking place outside school hours e.g clubs

2. Individual Instrumental Tuition

The cost to the pupil of the provision of any instrumental tuition provided solely by the school, except where it is provided to fulfill the requirements of the National Curriculum. When a charge is to be made parental agreement will be obtained before the tuition is provided.

3. Charging in Kind

Contributions on a voluntary basis may be made for the cost of materials, ingredients, activities or equipment. The Governing Body may charge for ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

GENERAL

Voluntary contributions can be requested for any of the school's activities. There will be no obligation to make a contribution and no pupil will be excluded where parents do not make a contribution. However, if the activity cannot be funded from the school's budget and parents are not able to make a voluntary contribution towards the cost the activity may be cancelled.

Breakages and Fines

No charges will be made for equipment but parents will be asked to pay for them if they result from pupils' behaviour. A charge of £5 may be made for lost books. If a parent forgets to give a packed lunch for their child a charge will be made in order to provide a lunch.

Remissions

Children in receipt of the Pupil Premium Grant (PPG)

The school will waive the full cost of any activity which the school organises for the pupil if the activity is deemed to take place within school hours or when it forms part of the National Curriculum.

There may be cases of family hardship which may make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity the Headteacher will invite parents to apply in confidence for the remission of charges in part or full.