

Friday 2nd September

Dear Families,

We hope that you have all had a happy, relaxing break. We will welcome Year 1 and Year 2 children back on **Monday 5th September**.

Please note the following drop off and collection times (at the classroom door) for each year group:

Morning drop off

Year 1 - from 8.35 - 8.45am

Year 2 - from 8.40 - 8.50am

Reception - from 8.45 - 8.55am

Afternoon collection

Reception - 3.00pm

Year 1 - 3.05pm

Year 2 - 3.10pm

New Reception parents

Parents who have children joining Reception will receive a separate email shortly about the induction arrangements for next week. We are really looking forward to meeting our new families. Please contact the school office, via email if possible, if you have any questions or concerns.

Reporting absence

If you are calling the office please be aware that the phone lines are very busy between 8.30-9.30am so please only call during this time if you are letting us know about absence. Please could we remind all parents that you must call (you can leave a voicemail at any time) or email us on each day of absence before 9.15am. Please try to be here on time and factor in the traffic and limited parking around the school site if you are driving. Of course we all have emergencies but children who regularly arrive late for school are at a disadvantage and this is monitored.

Open door policy

Here at Coombe Hill Infants' we operate an open door policy and believe that good communication is key to ensuring your child has a positive, successful time at school. I will be on the main gate every morning and I am often joined by Mrs Jakob. Please talk to us if you have any queries, you can also talk to the class teacher or teaching assistant who will be on the classroom door each morning. I am sure that you will appreciate that this is a busy time therefore if you feel that you need a longer conversation please arrange a convenient time with the teacher.

Class staffing

We are happy to confirm the following class teams:

Bee - Ms Robertson with Mrs Valerie and Mrs Kill
Ladybird - Mrs Pratelli with Mrs O'Leary and Mrs Maggie
Dragonfly - Mrs Price-Coggins and Miss Long with Mrs Bond

Otter - Mrs Thomson with Mrs Vaughan
Squirrel - Miss Robertson with Mrs Oi-Kwan
Hedgehog -Mrs Gray with Mrs Choi and Mrs Manuel

Leopard - Mr Morris with Mrs Bern
Lion - Mrs Warland with Mrs Davies
Tiger - Mr Collyer with Mrs Thomas

Adventure playground after school

We are so fortunate to have our wonderful grounds and we are able to keep the adventure playground open for you to use until **3.40pm** each day. Please escort your children to the toilet if necessary, which is located in the back of the studio. Please could you leave the playground promptly as the children in Coombe Connections then use it. We will close the playground after the October half term when the evenings become darker.

Second-hand uniform

We have an enormous amount of second hand school uniform. It is in perfect condition and it is such a shame that it isn't being used. Once the term starts we will start to have regular uniform sales. Please check that all uniform, including footwear and coats, are clearly labelled. This time of year is always an expensive time for families and we are here to help, please let us know if you need any support.

Dates

Monday 5 September	All Year 1 and Year 2 children return to school
Tuesday 6 September	Reception children have their Settler morning or afternoon (please ask us if you need a reminder of the time of your child's session)
Wednesday 7 September	All Reception children start school for the full day
Tuesday 13 September	6.30pm - Welcome meeting in the Hall for all parents (with Staff, Governors and CHIPTA)
Wednesday 14 September	9.00am - Year 2 Information meeting in the Hall
Thursday 15 September	9.00am - Year 1 Information meeting in the Hall
Monday 19 September	Reception children start school lunches (or continue to bring in a packed lunch if/when they prefer)
Wednesday 21 September	9.00am - Reception Information meeting in the Hall

Donations of children's magazines and dressing up clothes

We would be grateful for any donations of dressing up clothes and children's magazines, please bring any donations to the school office.

We hope you have a good weekend and are looking forward to seeing you all next week.

Warm regards

Janet Berry