



Dear Reception Parents,

14 September 2018

I would like to take this opportunity to welcome you all to Coombe Hill Infants' School. Your children are already settling in well and we are looking forward to getting to know them and you!

We have an Open Door policy and encourage you to share any concerns you have as early as possible, Mrs Berry.



This is the current issue of 'Your CHI'. After this week it will appear on the front notice board, outside your class and on the website.

We have attached a copy of the data we hold for you and your child. Please check, change and/or amend, date and sign. This form must be returned to the office by **FRIDAY 21 SEPTEMBER**, thank you.

We send a lot of information out in the blue bags. If your child is not in school please check with your class teacher for anything you may have missed. We also send out a class email each week. The first email will be sent during Wednesday 19 September. If you have not received it by pick-up time on Wednesday please come to the office.

Macmillan Coffee Afternoon—Friday 28 September.

We will be participating in the national afternoon cake and coffee fund-raising for Macmillan.

It will take place in the school hall from 2.15pm. Everyone is welcome and CHIPTA will be looking for volunteers to bake cakes, help set up and serve.

**Mrs Berry and the rest of the staff look forward to seeing you at this event.
Save the date!**

**WELCOME & CURRICULUM MEETING for all RECEPTION PARENTS—
THURSDAY 27 SEPTEMBER at 7.00pm**

Lunches:

Our Rainbow Café will be open to Reception children from **Monday 17 September**. If you would like your child to have a hot meal just send them in without a packed lunch. You will find the menu on the front page of the school website for you to go through the choices with your child. Our Chef has a list of dietary needs. If you wish to continue with packed lunches please do so. You can vary this on a daily basis. Please do not send in any nuts to school. This includes cereal bars and Nutella

DBS:

If you would like to help in school you will require a Disclosure & Barring Service check (DBS). We will be able to process these from 9 October only on a Tuesday or Friday, please avoid 9.00am and 3.15pm! You will need to personally bring in your passport, driving licence and Council Tax statement of 14 March 2018. Your name and address must match on all documents—any queries just ask the office.

PTA:

Our PTA is known as CHIPTA. Please come along to their Welcome Meeting on Thursday 20 September at 7.00pm. If you are intending to stand as a class rep please see Mrs Bather in the office for GDPR information, thank you.

Some reminders:

- We ask that you do not make GP or dental appointments during school hours, if this is unavoidable please understand we cannot release a child during lunchtime (12.00pm and 1.25) as the lunch ladies cannot leave their class to find—and escort—a child up to you.
- As many children now have inhalers we are unable to carry the pumps too for each child on school trips. Therefore please show your child how to use their asthma pump without the inhaler.
- The classroom doors open at **8.45am** and close at **8.55am**. The school gate also closes at 8.55am. The register is taken promptly at 9.00am. If you are running late please come via the school office and sign your child into school.
- Label everything please! We will regularly donate all unclaimed lost property to charity.
- Adventure Playground: This is open to everyone until 4.00, but not on a Monday. Please take all your litter home with you, thank you.

Attached are the Diary dates, please check the weekly 'Your CHI' and emails for any changes and additions.